

2020 After-School Program Preparation Checklist

ITEMS ADDED TO EACH PROGRAM:

- Hand Sanitizer
- Disinfectant & Wipes
- Required for Staff:
 - Masks (make available for children who do not have one)
 - Gloves (for morning check-in procedures and first aid)
- Social Distancing Devices:
 - Cones
 - Tape Lines
 - Hula Hoops
- CDC kid-friendly signage for hand washing, social distancing, etc.
- Spare masks will also be available to children who forget or lose theirs
- Forehead Thermometers
- Daily Sign/in-out sheets with symptom checklist

DAY-TO-DAY SAFETY ADDITIONS/CHANGES:

- All Paperwork will now be completed/submitted online (no paper copies accepted)
- Any child or staff member with a fever or other symptoms **will not be** allowed to participate.
- There will be no refunds for the After-School Program - we will provide you with credit for the days you were unable to attend (that may be used towards After-School programs in the following weeks).
- Check-in Station will be located near the parking lot (TBD)
- Temperature/Symptom list:
 - Each child's temperature will be taken at check-in each morning
 - ALL parents (regardless of child's age) sign daily waiver that child has not displayed any COVID symptoms by answering a series of questions each morning
 - If a child develops any COVID symptoms or comes down with fever of 100.4 or higher – they will immediately be isolated from others and sent home (no After-School Programs for a minimum of 14 days)
 - Parents to provide masks for their child to ensure proper fit

PROGRAM CHANGES:

- All equipment, tables and chairs will be disinfected before and after each day.
- All snacks MUST be provided by parents (there will also be an option to purchase snacks from the restaurant)
 - Children (regardless of age) will not be allowed to go to the restaurant to purchase food on their own
 - ABSOLUTELY NO sharing of food among children
- Instructor(s) will be assigned to one group for the entire day
- The daily schedule will stagger breaks between stations to avoid groups larger than 12 (per CDC guidelines)
- Instructors will manage all water coolers, sunscreen and cleaning supplies
- Bathroom breaks will be allowed in groups of 2 (buddies) with social distancing measures added
- SVGolf to review programs for activities/games for optimal social distancing with staff during training (using cones/hula hoops/tape)